

FEDERAL AND STATE ACKNOWLEDGMENT REQUIREMENTS

Press Releases

The DHPA issues a press release whenever a grant award is made. Subgrantees are encouraged to issue additional press releases of their own at appropriate times during the course of their work. However, all such releases must be reviewed and approved in advance by the DHPA. This can be done by mailing, faxing, or e-mailing the text of the proposed press release to the DHPA Grants Staff. Clearance can usually be given immediately if the release contains the proper information.

The DHPA checks the accuracy of information pertaining to historical resources and government-sponsored preservation programs, as well as the acknowledgment of financial assistance from the DHPA and the Historic Preservation Fund Program of the National Park Service. The wording of the acknowledgment should be as follows:

- This project has been funded in part by a grant from the U.S. Department of the Interior, National Park Service's Historic Preservation Fund administered by the Indiana Department of Natural Resources, Division of Historic Preservation and Archaeology.

Note that the additional federal information and wording required in all grant publications (listed in Appendix H: Acknowledgment of State and Federal Assistance) is not required in a press release.

Printed Materials

During the grant period, any brochures, fliers, posters, or other printed materials paid for with grant funds, or describing grant activities, **must** acknowledge the assistance of the state and federal government. The following text must be included in the **acknowledgments**:

- This project has been funded in part by a grant from the U.S. Department of the Interior, National Park Service's Historic Preservation Fund administered by the Indiana Department of Natural Resources, Division of Historic Preservation and Archaeology.

Publications and Technical Reports

Publications include lengthy documents that are printed and bound for public distribution or public reference, such as county interim reports, manuscripts, booklets, and books. Technical reports include historic structure reports, feasibility studies, archaeological investigation reports, and other types of limited-issue reports resulting from professional investigations. The following text **must** appear somewhere in the body of the publication or technical report:

- This project has received federal financial assistance for the identification, protection, and/or rehabilitation of historic properties and cultural resources in the State of Indiana. However, the contents and opinions contained in this publication do not necessarily reflect the views or policies of the U.S. Department of the Interior, nor does the mention of trade names or commercial products constitute endorsement or recommendation by the U.S. Department of the Interior. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, or disability in its federally assisted programs. If you believe that you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Office of Equal Opportunity, U.S. Department of the Interior, 1849 C Street, N.W., Washington, D.C. 20240.

Note that only the relevant portions of the required statement need to be included; for example, if there are no commercial products listed or mentioned, then that part of the statement may be omitted. The non-discrimination language may not be omitted.

Websites

Websites that feature, reference, highlight, or summarize a project, program, or activity assisted with HPF funds must also include the above acknowledgment (for Printed Materials) of state and federal assistance. Please check with the DHPA Grants Staff with questions for proper acknowledgment of materials included or posted on websites.

Note that the National Park Service and the Division of Historic Preservation and Archaeology will deny reimbursement for projects that fail to make proper acknowledgment of federal grant support, the source of assistance, and the agency providing grant administration.